Minneapolis: Format for Panel Intervention Hearing

Format for Professional Review Committee (PRC)
Hearings on PSP Team Referrals to PAR

Part 1: PSP Team, including Mentor and Principal/Administrator 20 minutes

The Professional Review Committee (PRC) hears from the mentor and other team members but the teacher is not present for this part. The mentor opens with an overview of the services and process of the PSP. Each team member addresses their role (observations, support etc.) in the PSP and states their position regarding the teacher’s status. The PRC then asks any questions they have for the team.

Part 2: Principal/Administrator 10 minutes

The administrator meets alone with the PRC and has an opportunity to discuss with the committee any disciplinary matters or other issues or concerns regarding the teacher.

Part 3: Teacher 15 minutes

The teacher, accompanied by any members of the team who wish to speak in support of the teacher and any other person the teacher chooses, meets with the PRC to make any statement or presentation and answer questions. Only the teacher or accompanying PSP team members may present to the PRC. The question time may be extended by the PRC as needed.

Part 4: Mentor 10 minutes

The mentor meets alone with the PRC for any final questions.

Part 5: Professional Review Committee Deliberation & Decision 30 minutes

Note: The range of decisions is to:
A Recommend continued employment in PDP, or
B Recommend continued employment in PSP, or
C Recommend for outplacement services/discharge.