



HARVARD
GRADUATE SCHOOL OF EDUCATION

Office of the Registrar

EXTRA WORK FORM

Name: _____

Student I.D. #: _____

Course Number and Name (e.g., French 10): _____

This form must be completed for all courses listed in the **Faculty of Arts and Sciences** as "Undergraduate."

This form must also be completed for all courses listed at the **Massachusetts Institute of Technology** under the following categories: courses which are listed as "U" or "Undergraduate."

Failure to complete and return this form to the Office of the Registrar by the appropriate add/drop deadline for a fall or spring term course (please consult the HGSE academic calendar for specific dates). Failure to submit this form will result in the course not being counted for graduate credit toward your degree.

My signature below certifies that the student noted above is enrolled in my course, and that this student is being given extra work sufficient to satisfy graduate standards.

Instructor Signature

Date