



## DISSERTATION SUPPORT FUND

### PURPOSE AND ELIGIBILITY

This fund is designed to assist HGSE students with expenses related to the final phase of the dissertation. To be eligible, students must have completed all the academic milestones except the dissertation.

### ACADEMIC CRITERIA

To submit an application for the Dissertation Support Fund (DSF) a student must have completed the following:

- 1) Dissertation Proposal passed by the COD.
- 2) Oral Examination passed.
- 3) Memorandum of Understanding on file in the Office of Academic Services.

In addition, the student's application must be supported by his/her advisor with a letter of recommendation, confirming that the student is in the final phase of work on the dissertation and that graduation is anticipated within an academic year of the DSF application.

### FINANCIAL CRITERIA

While the awards from this fund are not large, it is anticipated that this one-time only award will assist students who may be unable to meet their timetable for graduation without such support. Awards range up to \$1,500, depending on the number and need of the total applicant pool.

### APPLICATION PROCEDURE AND DEADLINES

The Review Committee is comprised of representatives from the Financial Aid Office and from the Office of Academic Services at HGSE.

Applications are reviewed throughout the year.

For information or clarification of academic eligibility criteria, please call:

Joelle Mottola, Degree Programs Assistant  
Office of Degree Programs, 214 Longfellow Hall  
telephone: 617-495-3444

For information or clarification of **financial aid** eligibility criteria, please call:

the Financial Aid Office (617-495-3416)



# DISSERTATION SUPPORT FUND APPLICATION



Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

*Street*

\_\_\_\_\_

*City*

*State*

*Zip Code*

*Telephone number*

\_\_\_\_\_ E-mail Address: \_\_\_\_\_

*Cell phone number:*

Social Security #: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Harvard ID #: \_\_\_\_\_ Expected Date of Degree: \_\_\_\_\_

Area of Study: \_\_\_\_\_ Year of Doctoral Study: \_\_\_\_\_

*(i.e., D4, D5, D6, etc.)*

Marital Status: \_\_\_\_\_ Country of citizenship: \_\_\_\_\_

Children (*number and ages*): \_\_\_\_\_

Spouse's Occupation, current year: \_\_\_\_\_

## **Applicant Checklist:**

All these academic milestones should be met before you apply for the DSF:

My dissertation proposal has been passed.

I have passed my oral examination.

I have filled my Memorandum of Understanding.

I have requested a letter of support from my advisor.      Date: \_\_\_\_\_

Advisor's name: \_\_\_\_\_

**DSF FINANCIAL INFORMATION**  
**July 2006 - June 2007 Fiscal Year**

**ASSETS**

Cash \_\_\_\_\_  
 Savings \_\_\_\_\_  
 Other (please specify) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

TOTAL ASSETS \_\_\_\_\_

**ANTICIPATED RESOURCES**

Employment (please specify) \_\_\_\_\_  
 \_\_\_\_\_  
 Spouse's Earnings (after taxes) \_\_\_\_\_  
 Loans (please specify source) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Grants (Harvard) \_\_\_\_\_  
 \_\_\_\_\_  
 Grants (Outside) \_\_\_\_\_  
 \_\_\_\_\_  
 Child Support (if applicable) \_\_\_\_\_  
 Other Income (please specify) \_\_\_\_\_  
 \_\_\_\_\_

TOTAL ANTICIPATED  
 RESOURCES \_\_\_\_\_

**DEBTS**

Educational \_\_\_\_\_  
 (include current year loans)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Other \_\_\_\_\_  
 (mortgage, etc.)  
 \_\_\_\_\_

TOTAL DEBTS \_\_\_\_\_

**ANTICIPATED EXPENSES**

Tuition and Fees \_\_\_\_\_  
 Rent/House Payment \_\_\_\_\_  
 Utilities \_\_\_\_\_  
 Food \_\_\_\_\_  
 Book/Supplies \_\_\_\_\_  
 Medical Care \_\_\_\_\_  
 \_\_\_\_\_  
 Child Care \_\_\_\_\_  
 Research Expenses \_\_\_\_\_  
 \_\_\_\_\_  
 Research Travel Expenses \_\_\_\_\_  
 \_\_\_\_\_  
 Other Expenses \_\_\_\_\_  
 (Please explain below)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

TOTAL ANTICIPATED  
 EXPENSES \_\_\_\_\_

Special circumstances. Please explain in the space below:

Signature \_\_\_\_\_ Date \_\_\_\_\_