



JAMES BRYANT CONANT FELLOWSHIPS

ESTABLISHMENT AND PURPOSE

In 1986, to celebrate its 350th anniversary, Harvard established the James Bryant Conant Fellowship Fund to help outstanding teachers and administrators from the Boston and Cambridge Public Schools to pursue additional studies and seek new skills for a changing environment. Selection of fellows is based on both academic and professional achievement.

The Conant Fellowships are full-tuition awards (\$29,360 in 2005-2006); the number of fellowships offered is determined annually. Awards are announced soon after admission decisions have been sent to applicants. Conant Fellows are required to continue working in their school systems for one year after receiving the advanced degree.

ELIGIBILITY REQUIREMENTS:

Teachers or administrators currently working under contract with the Boston or Cambridge Public Schools are eligible for review for a Conant Fellowship upon admission to a full- or part-time degree program at the Harvard Graduate School of Education. (Charter school staff members are not eligible.) Candidates must have a commitment to public education, and demonstrate leadership potential. Candidates should check with their union Presidents to determine details of eligibility requirements.

APPLICATION PROCESS:

The Conant application process is separate from the HGSE admission process, though many of the required application documents are the same. To be considered for the fellowship, all candidates must submit separate copies of some admission application documents, transcripts, and letters of recommendation to the Fellowship Office. (Instructions and application forms follow on pages 2 and 3.) *Candidates who have applied previously, deferred admission, or were accepted for early admission must re-apply for this fellowship for the current year.*

REVIEW AND SELECTION:

The two Conant Fellowship Review Committees are comprised of faculty from HGSE, the director of the HGSE Office of School Partnerships, and officers from the Boston and Cambridge school system administrations and teachers' unions, respectively. When admission decisions have been made, the committees meet to review the completed Conant applications of candidates who have been admitted to HGSE programs, and award recipients are selected for the following academic year.

APPLICATION DEADLINE (POSTMARK): FEBRUARY 3, 2006

INFORMATION:

- Admissions.....<http://www.gse.harvard.edu/admissions/>
- Application form and Conant FAQs.....<http://www.gse.harvard.edu/~finaid/pdf/CONANTFAQs.pdf>
- Financial aid and budgeting information..... <http://www.gse.harvard.edu/financialaid/>
- Other fellowship information.....<http://www.gse.harvard.edu/~finaid/fellowoffice.html>

HGSE Fellowship Office ~ 13 Appian Way ~ Cambridge, MA 02138
tel: 617-496-2805 fax: 617-496-0480 ~ e-mail: kenje_ogata@gse.harvard.edu (SUBJECT LINE: CONANT)

CONANT APPLICATION PROCEDURES & CHECKLISTS:

Current applicants to HGSE:

Current students, including those completing an HGSE master's degree by May 2006, must submit the application and all supporting documentation in a single packet to the Fellowship Office by the deadline date. The envelope must be marked with your full name and the word "CONANT."

A completed packet contains:

- Conant Fellowship application form
- Copy of your completed HGSE admission application form. OMIT test score pages. (GRE, TOEFL).
- Copies of three (3) letters of recommendation, sent directly to you by your recommenders. The unopened envelopes must be sealed and signed across the seals. You may use the letters of reference submitted with your application for admission to HGSE, or solicit letters from one or more different recommenders.
- Sealed, OFFICIAL (not student) transcripts (separate from the copies submitted with your admissions application), must be requested from and sent directly to you by each academic institution you have attended.

HGSE continuing students:

(Continuing students may apply, *with the understanding that incoming students have priority.*)

The application packet with all supporting documentation should be submitted to the Fellowship Office by the deadline date. The envelope must be marked with your full name and the word "CONANT."

A completed packet contains:

- Conant Fellowship application form
- New, or significantly updated, Statement of Purpose (required). If an updated version of your original admissions Statement of Purpose is used, it should reflect your progress since admission. The statement should be double-spaced, using a font size no smaller than 12 point, with 1" margins on all borders. It should not exceed 1500 words.
- Current résumé or C.V.
- Sealed official copy of current HGSE transcript
- Two (2) sealed letters of recommendation; at least one of which must be from an HGSE faculty member. Letters must be signed and the envelopes sealed and signed across the seal. The letters are sent directly to the applicant, to be submitted with the application packet.

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Application form 2006 - 2007

PLEASE CHECK THE BOX OR BOXES BELOW WHICH APPLY TO YOU:

- I am under contract to the Boston, Massachusetts public school system, and
- I have permanent status as a teacher or administrator as required by my school system for Conant Fellowship eligibility. (Please contact your union president for details.)

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- I am under contract to the Cambridge, Massachusetts public school system, and
- I have professional status as a teacher or administrator as required by my school system for Conant Fellowship eligibility. (Please contact your union president for details.)

Name: _____ SS# _____
Last name First Name

Local address: _____ Phone _____
Street

City State Zip code Cell phone

Permanent address: _____ Phone _____
Street

City State Zip code

E-mail address(es): _____

School where you work now: _____ Position or Title _____
School Name

School address Phone

HGSE degree and program: _____ Degree Full-time or part-time? Year of study _____
Degree program

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