



The doctoral online and postmark deadline is  
December 14, 2006.

The master's/C.A.S. online and postmark deadline is  
January 2, 2007.

**RECOMMENDATION**

**A. To the Applicant:**

Please type or print (a) your name and address and (b) the name of the person you have asked to write the recommendation.  
Please provide the recommender with a self-addressed, stamped envelope.

Applicant.....  
LAST FIRST MIDDLE

Address.....

Program to which you are applying:.....

Degree you are seeking:  Ed.D.  Ed.M.  C.A.S.

**B. To:**..... (applicant to fill in name of recommender)

The above-named individual is applying for admission to the Harvard Graduate School of Education. Please give your candid evaluation of the applicant. The more specifically you can describe the applicant's strengths and weaknesses, the more useful this information will be to the Admissions Committee. Please comment on intellectual ability, creativity, initiative, sensitivity to others, and leadership potential. **This information will be used for admission and financial aid purposes only and will be discarded.** The applicant will not have access to letters of recommendation, and the letters will not become part of the student's permanent record.

The following questions suggest the type of information that we find helpful:

- How long and in what capacity (e.g. professor, supervisor, research advisor) have you known the applicant?
- What do you consider to be the applicant's talents or strengths?
- What do you consider to be the applicant's weaknesses?
- How well do you think the applicant has thought out plans for graduate study?

Please include this form with your letter of recommendation, which may be written on the reverse side of this form or on your own letterhead stationery. To expedite the processing of this application, we ask that you return the recommendation to the applicant in an envelope **that you seal and sign across the flap.** The applicant will forward the unopened envelope with the other application materials to this office.

**C. Please rate this applicant's mastery of the elements of effective writing:** (check one)

Outstanding  Strong  Adequate  Limited  Weak  Deficient  n/a

Name (print or type)..... Title.....

School or company..... Work phone.....

Address..... Email.....

Signature..... Date.....

The members of the Admissions Committee thank you for your valuable assistance.

**ADMISSIONS OFFICE**  
tel: 617-495-3414  
fax: 617-496-3577  
gseadmissions@harvard.edu

**Mail doctoral application materials to:**  
Harvard Graduate School of Education  
Doctoral Admissions  
114 Longfellow Hall  
Appian Way  
Cambridge, MA 02138

**Mail master's/C.A.S. application materials to:**  
Harvard Graduate School of Education  
Master's/C.A.S. Admissions  
116 Longfellow Hall  
Appian Way  
Cambridge, MA 02138