



JAMES BRYANT CONANT FELLOWSHIPS

for Boston and Cambridge Public School Teachers and Administrators

Overview

ESTABLISHMENT AND PURPOSE

In 1986, to celebrate its 350th anniversary, Harvard established the James Bryant Conant Fellowship Fund to help outstanding teachers and administrators from the Boston and Cambridge Public Schools who wish to pursue additional studies and to seek new skills for a changing environment. Selection of fellows is based on both academic and professional achievement.

The Conant Fellowships are full-tuition awards; the number of fellowships offered is determined annually. Awards are announced at the time admission decisions have been sent to applicants or soon thereafter.

ELIGIBILITY REQUIREMENTS

Teachers or administrators who are currently working under contract with the Boston or Cambridge Public Schools are eligible for review for a Conant Fellowship upon admission to a full- or part-time degree program at the Harvard Graduate School of Education. Candidates must have a commitment to public education and demonstrate leadership potential. Candidates should check with their union presidents to determine details of professional or permanent status eligibility requirements. Conant Fellows are required to continue working in their school systems for one year after receiving the advanced degree.

APPLICATION PROCESS

The Conant application process is separate from the HGSE admission process, though many of the required application documents are the same. To be considered for the fellowship, all candidates must submit separate copies of some admission application documents, transcripts, and letters of recommendation, and the Conant Fellowship Cover Form to the Financial Aid Office. *Candidates who have applied previously, who deferred admission or who were accepted for early admission, must re-apply for this fellowship for the appropriate year.*

REVIEW AND SELECTION

The Conant Fellowship Review Committee is comprised of faculty from HGSE, and officers from the Boston and Cambridge school system administrations and teachers' unions, respectively. After HGSE admission decisions have been made, the committees meet to review the completed Conant applications of candidates who have been admitted to HGSE programs.

APPLICATION DEADLINE (POSTMARK): **FEBRUARY 5, 2010**

SUBMISSION ADDRESS: HGSE Financial Aid Office, 13 Appian Way, Longfellow Hall, Cambridge, MA 02138
 ATT: Conant Fellowship

ADDITIONAL INFORMATION

- Conant FAQs..... http://www.gse.harvard.edu/admissions/financial_aid/forms/documents/conantfaqs.pdf
- HGSE Admissions.....<http://www.gse.harvard.edu/admissions/>
- Financial aid and budgeting information.....<http://www.gse.harvard.edu/financialaid/>

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Application Instructions

- 1) Application for a Conant Fellowship must be submitted separately from and in addition to application to the Harvard Graduate School of Education.
- 2) All Conant materials should be submitted as a single packet to the HGSE Financial Aid Office.
- 3) A complete Conant application consists of the following items:
 - Conant Fellowship Cover Form (attached)
 - Statement of Purpose
 - a) New HGSE applicants submit HGSE admission statement of purpose
 - b) Applicants who are continuing HGSE students (began study before September, 2010) should submit an updated statement of purpose which reflects progress since admission. Statement should not exceed 1500 words.
 - Resume or curriculum vita
 - Three (3) letters of recommendation, sent directly to the applicant by the recommenders. The unopened envelopes must be sealed and signed across the seals. Applicants may use the same recommenders who supported application for admission to HGSE or solicit letters from others. (Note: continuing GSE students may submit only 2 recommendations, at least one of which must be from an HGSE faculty member.)
 - Sealed, OFFICIAL (not student) transcripts of all previous academic course work. These transcripts are in addition to the copies included with the HGSE application and should be sent directly to applicants by each academic institution attended. (Note: continuing GSE students may submit only the sealed, official copy of their current HGSE transcript.)
- 4) Submit complete application packet to:

HGSE Financial Aid Office
ATT: Conant Fellowship
13 Appian Way
Longfellow Hall
Cambridge, MA 02138

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Application Cover Sheet 2010 - 2011

PLEASE CHECK THE BOX THAT APPLIES TO YOU:

- I am under contract to the **Boston**, Massachusetts public school system and I have permanent status as a teacher or administrator as required by my school system for Conant Fellowship eligibility. (Please contact your union president for details.)
- I am under contract to the **Cambridge**, Massachusetts public school system I have professional status as a teacher or administrator as required by my school system for Conant Fellowship eligibility. (Please contact your union president for details.)

Name: _____
Last name First Name Soc. Sec. #

Local address: _____
Street Phone

City State Zip code Cell phone

Permanent address: _____
Street Phone

City State Zip code

E-mail address(es): _____

Number of years with current school system: _____

School where you work now: _____
School Name Position or Title

School Address Phone

HGSE degree and program: _____
Degree Full-time or part-time? Year of study

Degree program

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